

Punctuation Development

	Full Stop	Capital Letters	Question Mark	Exclamation mark	Apostrophe	Comma	Speech marks	Colon	Ellipses	Dash	Brackets	Hyphen	Semi-colon
	.	A	?	!	‘	,	“ ”	:	...	—	()	-	;
1	At the end of sentences,	At the start of sentences names of people, places, days of the week and the personal pronoun 'I'	Beginning to use	Beginning to use									
2			Accurate use of	Accurate use of	To mark contracted forms (can't), to mark singular possession (the cat's name)	In a list							
3							To punctuate direct speech	Before a list	To build suspense				
4						After fronted adverbials	Full range of punctuation for direct speech						
5						To clarify meaning or avoid ambiguity in writing To indicate parenthesis		To introduce a list		To indicate parenthesis	To indicate parenthesis	To avoid ambiguity	
6								To demarcate clauses					To demarcate clauses